



**RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS**

(Approved by AICTE, Affiliated to JNTUK, Kakinada)

NH-16, Valluru, -523272, Ongole, Prakasam District

Date: 08/08/2023

Sub: Website Committee -- Reg.

Website Committee formed with the following members.

Dr.A.V.BHASKARA RAO, Director & Principal	Chairman
Mr. R.VENKATA SUBBAIAH (CSE)	Coordinator
Mr. K.KARTHEEK BABU (CIVIL)	Member
Mr. CH. RAMESH BABU (ME)	Member
Mr. K GOPI (EEE)	Member
Mr. D.SYAMBABU (ECE)	Member
Mr. R.VENKATA SUBBAIAH (CSE)	Member
Mrs.J NIMILITHA DEVI (MBA)	Member
Mrs. M.SAI LEELA (MCA)	Member
Ms. SK.SULTHANA (S&H)	Member

Functions :

1. The Website Coordinator works closely with the Webmaster who is the content administrator for the website.
2. To disseminate the efforts and the achievements of the Institute, Students & Staff to the outer world through Website updates.
3. To identify to update academic, administrative and auxiliary functions.
4. Conducting meetings to enhance the site content capabilities to meet standards.
5. A very important and ongoing task is to maintain all its useful information it contains.

Meetings: Meeting may be scheduled as and when required preferably twice a year.

  
PRINCIPAL

Copy to:

1. All HOD's for information and circulate to staff.
2. R.VENKATA SUBBAIAH, Associate Prof, CSE Dept.
3. To be displayed in Notice Board
4. Academic Cell
5. PA to Principal for filing



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### Management of the Cell

Date: 08-08-2023

To  
Mr. R.Venkata Subbaiah  
Coordinator - Website committee  
Department of CSE

**Sub:** Website committee – Constitution – Frequency of Meetings – Reg.

This is to inform you that **website** committee has been formed with the following members

S.N O	NAME	DESIGNA TION	DEPT	PHONE NO	MAIL ID
1	Mrs. R.VENKATA SUBBAIAH (Coordinator)	Assoc. Prof	CSE	9032913835	ravinuthalavs@gmail.com
2	Mr. D.SYAMBABU	Asst. Prof	ECE	7680007684	Syambabu.darsi@gmail.com
3	Mr K.KARTHIK BABU	Asst. Prof	CIVIL	9966054997	Kartheek324@gmail.com
4	Mr. Mr. K GOPI	Asst. Prof	EEE	8639663485	gopikasukurthi@gmail.com
5	Mr.CH. RAMESH BABU	Asst. prof	ME	8179178217	alexbabu8@gmail.com
6	Mrs. J NIMILITHA DEVI	Asst. Prof	MBA	9299906934	nimilithadevi@risekrishnasaipraka sam.edu.in
7	Ms. M.SAI LEELA	Asst. Prof	MCA	9912220310	mallavarapusailleela@gmail.com
8	Ms. Sk.SULTHANA	Asst. Prof	S&H	6281210351	Sulthanashaik238@gmail.com
9	D.APARNA	Student	CSE	8520870958	208a1a0566@risekrishnasaiprakasa m.edu.in
10	B.V.JASMITHA	Student	DS	7075396879	208a1a4401@risekrishnasaiprakasa m.edu.in
11	CH.SAI GANESH	Student	AI&M L	9505595621	208a1a4234@risekrishnasaiprakasa m.edu.in
12	KAVALI ARAVIND	Student	ECE	9346779740	Kavaliaravind40@gmail.com
13	K.SARAN BABU	Student	CIVIL	9347926414	Sarankondamuri131@gmail.com
14	P.MADAN MOHAN	Student	EEE	8328489345	208A1a0234@risekrishnasaiprakasa m.edu.in
15	CH. SUMANTH AJAY	Student	ME	7601009209	208A5A0301@risekrishnasaiprakas am.edu.in @gmail.com
16	DWARASALA MOUNIKA	Student	MBA	8341629909	218a1e0004@risekrishnasaipraka sam.edu.in
17	V.VENKATA BABU	Student	MCA	8074910681	venkateshvelpuri888@gmail.com

**Frequency of Meetings:** Based on requirement

  
Signature of the Principal

**The Other Members Of WEB COMMITTEE:**

The following support members send data to administrator cloud, sothat the administrator can update the pages.

<b>Name of the Committee</b>	<b>Dept. Name</b>	<b>Members</b>	<b>Mobile Number</b>
RPRA WEB CELL	SPORTS	Hima Chandra babu	9705651766
	LIBRARY	K.Siman	9885485330
	NSS	S.Sampath Kumar	8801504868
	EXAM CELL	N.Rghava Reddy	8331938209

  
Web-Coordinator

12/8/23  
Time: 10:30 AM.

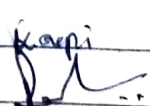

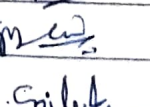
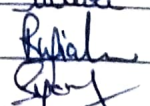
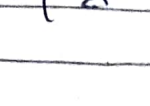
Value: CSE HOD  
Room

- Agenda :
- 1) New Committee members KT briefing.
  - 2) New NAAC portal 2021-2022 & 2022-2023 development
  - 3) Google Workspaces Group Mail ID Creations
  - 4) Social Media Coverage improvements to be taken.

Discussed in Committee : New Committee formed with new members M. Sai leela (MCA) SK. Sulthana (S&H), CH. Ramesh babu (ME) & K. Gopi (EEE). All the new members are briefed about functionalities and responsibilities.

- All Department wise members are accepted to send data about department and Social media related Contents. by 16<sup>th</sup> Aug 23.
- All Department wise member are accepted to send New faculty mail names to create Domain mail ID's. Accepted to encourage usage of ID's
- Exams tab updations. are to be done by 26<sup>th</sup> Aug 23.

Members :

- |          |   |                  |  |
|----------|---|------------------|--|
| 1) EEE   | - | K. GOPI          |  |
| 2) ME    | - | CH. RAMESH BABU  |  |
| 3) CIVIL | - | K. KARTHEEK BABU |  |
| 4) S & H | - | SK SULTHANA      |  |
| 5) MBA   | - | J NITHYHA DEVI   |  |
| 6) MCA   | - | M. SAI LEELA     |  |
| 7) CSE   | - | R.V. SUBBARAO    |  |
| 8) ECE   | - | D. SYAMBABU      |  |



## Resolutions

Agenda No	Resolutions	Responsible Person	Target Date	Remarks
1)	New members briefing.	R.V. SUBBARATH	12/8/23	Completed.
2)	New member Portal 20-22 22-23 Construction.	R.V. SUBBARATH P. OTHER MEMBERS	Continuous work for days	Completed
3)	Web site back updating	Members	16/8/23	Completed
4)	Exam tab updates	Member	20/8/23	Completed till now

Website - Construction ?

Pulpals

Website Content Signature

Venue: Staff room  
Time: 10:30 AM

05/9/23.

Agenda:

- ① Department tab page updations Any required in website
- ② Grievance & Grievance Report page updations.
- ③ Regarding NAAC 20-22 & 22-23 updations required.

Discussed: Identified the updations in required dept pages...

1) Dept. wise profile updations 5/10/23

2) NIRF Tab updation 5/10/23

3) All department wise member accepted to send new joining faculty profiles and other details 5/10/23

Re 4) Grievance Report page updations 7/10/23

Members:

EEE	- K. Sripa	Kgopi
ME	CH. RAMESH BABU	<del>Kgopi</del> R. S.
CIVIL	K. KARTHEEK BABU	Kg
S & H	SK SULTHAN	Sky
MBA	J NIMLITHA DEVI	
MeA	M. SAILELA	M. Sailela
CSE	R.V. SUBARAO	R. V. Subarao
ECE	D. SYAMBARU	

Venue: still  
Time: 10:30

25/9/23

### Agenda:

- ① Department tab page updations Any required in website
- ② Grievance & Grievance Report Page updations.
- ③ Regarding NAAC 20-22 & 22-23 Updations required.

Discussed: Identified the updations in required dept pages.

- 1) Dept wtu profile updations 2/10/23
- 2) NIRF Tab updations 2/10/23
- 3) All department wtu member accepted to send new joining faculty profiles and other details 5/10/23
- Re 4) Grievance Report page updations 7/10/23

### Members:

EEE	K. Gopi	Kgopi
ME	CH. RAMESH BABU	<del>Kgopi</del> Ramesh
CIVIL	K. KARTHEEK BABU	Kk
S&H	SK SULTHAN	Sky
MBA	J NITHILITHA DEVI	J Nithi
MeA	M. SAILELA	M. Sailela
CSE	R.V. SUBBARAO	R.V. Subbarao
ECE	D. SYAMBABU	D. Syambabu

Agenda	Regulation	Responsible Person	Target Date	Remark
1)	Profile updation	Member of Admin	2/10/23	Completed
2)	NIRF Tab updation	Admin	5/10/23	Completed
3)	New joining faculty updation	Member of Admin	5/10/23	Completed
4)	Gorkh Report updation	Admin	7/10/23	Completed

web-site Coordinator  
Rupali



Memor. Skill  
Time: 10:30 AM

7/3/24

Agenda:

- ① Department tab page updation regulated in website
- ② Domain mail ID Creation for Examination Section and for others
- ③ Faculty Manu Requirements

Discussed:

Committee discussed all agenda points and took some resolutions as follow

Resolutions:

Department tab page updation are to be updated by 15/3/24 by All member & Admin.

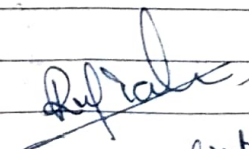
Google Admin accepted to Create domain mail ID's for new staff by 16/3/24

Admin accepted to Redesign the Faculty Manu - 16/3/24

Members:

EEC	K GOPI	Kgopi
ME	CH. RAMESH BABU	Ch
CIVIL	KARTHIK BABU.K	KK
S&H	SK. SULTHAN	SK
MBA	J NIMILITHA DEVI	Jmanu
MCA	M. SAILELA	M Sailela
CSE	R.V. SUBBIAH	Rupah
ECE	D. SYAM BABU	Syng

Agenda NO	Resolution	Responsible Person	Target Date	Remarks
1)	Department tab updation	members of Admin	15/3/24	Completed
2)	Domain mail IP (net)	Admin	16/3/24	Completed
3)	Ploddy Flew Dangij.	Admin	16/3/24	Completed

  
 Rupa  
 web - Co-ordinator

Veru Room  
HoD  
Time 11.00 AM

17/4/24

## Agenda:

- ① Department lab pages modifications
- ② Rise student feed back pages modification.

## Discussed :


Discussed about department page modifications. Required and all members are accepted to send required latest data, and website Co-ordinator agreed to complete the modifications by 23/4/24 -

Website Co-ordinator accepted to update student feed back pages by 30/4/24 -

## Members:

EEE	- K. GOPI	K. Gopi
ME	- CH. Ramesh Babu	Ch. R.
CIVIL	- K. KARTHAK BABU	
S & H	- SK, SULTHANA	Shy.
MBA	- J. NIMILITHA DEVI	J. N.
MCA	- M. SAILELA	M. Sailela
CSE	- R. V. SUBBATH	R. V.
ECE	- D. SYAMBABU	D. Syam

Agenda No	Resolution	Responsible person	Target Date	Remarks
1	Department tab / page modifications	Admin & other members	23/4/24	Completed
2	Student feed-back portal designing / modifications	Admin / Website Coordinator	30/4/24	Completed

  
 Dipalika  
 Website - Co-ordinator